



**THIS PART OF THE APPLICATION IS PUBLIC INFORMATION**

**A.** Level of formal education, indicating university issuing the degrees and years obtained:

**B.** Please list all trainings you have attended, the sponsor, month/year attended and the materials covered in each training that relate to Title 11 Guardian ad Litem statutory duties. Attach all Certificates of Attendance/Completion. (Please use addendum to application, page 6, if necessary.)

**C.** Number of years' experience as a Guardian ad Litem under RCW 11.88.090:

**1)** List year and all counties where you first served on any certified RCW 11.88.090 Guardian ad Litem Registry.

**2)** List each year and all counties where you have been appointed to serve on a RCW 11.88.090 Guardian ad Litem Registry.

**D.** Number of appointments you have received as an 11.88.090 Guardian ad Litem and all counties of appointment during the last Registry year, March 15, 2019 to present, if served on any other county Guardian ad Litem Registry:

**Appointments in Pierce County:**

**Appointments in \_\_\_\_\_ County:**

**Appointments in \_\_\_\_\_ County:**

**E.** Percentage of your total case load that RCW Title 11 Guardian ad Litem work represents overall:

**F.** Criminal history, as defined in RCW 9.94A.030: A current (dated on or after January 1, 2020) and completed Washington State Patrol Conviction Criminal History Record must be received by the Court. If not attached, the expected date the Court will have the record: \_\_\_\_\_

**G.** Have you been named as a defendant or respondent in any case involving allegations of domestic violence or anti-harassment? Yes \_\_\_\_\_ No \_\_\_\_\_.  
If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case.

**H.** Have you been named as a petitioner or witness in any civil or criminal proceedings involving domestic violence or anti-harassment?  
Yes \_\_\_\_\_ No \_\_\_\_\_.  
If yes, state the date, name of the court, court cause number, summary of the allegations, and the disposition of the case.

**I.** Evidence of your knowledge, training, and experience, in the following areas, pursuant to RCW 11.88.090 (3) (b) (I). You must complete **in full** the information requested below, in the space provided, in addition to attaching the required resume or vitae. However, answers that only refer to a resume or vitae are **not** acceptable.

**1)** The needs of impaired elderly:

**2)** Understanding of issues surrounding abuse and neglect of the elderly:

**3)** The needs of persons with physical disabilities:

**4)** The needs of persons with mental illness:

5) The needs of persons with developmental disabilities:

6) Other areas relevant to the needs of incapacitated persons:

7) Legal procedures and Guardian ad Litem requirements of RCW 11.88:

8) The number of times you have been removed for failure to adequately perform your duties as Guardian ad Litem or for other cause. For each removal, give a brief explanation with the county, case name and cause number, and attach all relevant documents from the court file along with a copy of the court order of removal.

**I also certify the following:**

J. If not listed above in the section listing trainings (section B), I plan to take the

One Day Training

Two Day Training

K. My normal hourly rate is \$\_\_\_\_\_. My hourly rate to serve as an 11.88.090 Guardian ad Litem in guardianships is \$\_\_\_\_\_.

L. I am presently not serving, nor have I recently applied to serve, as a Judge or Commissioner pro tempore in Pierce County Superior Court. I understand that I am not permitted to serve in both capacities.

AGREE                      DISAGREE

M. I have no criminal history or license suspension or revocation.

AGREE                      DISAGREE

N. I am not the subject of any pending investigation or action by a government agency, professional organization or one that would result in either a criminal conviction or a license revocation or suspension.

AGREE                      DISAGREE

**O.** I will not accept any appointment involving a conflict of interest, and in the event I discover a conflict in the course of an appointment/investigation, I will immediately advise the parties, counsel, and court.

AGREE DISAGREE

**P.** I have read and understand the applicability to me and agree to be bound and governed by the Pierce County Superior Court Administrative Policy #3 for the Title 11 Guardian ad Litem Certified Registry.

AGREE DISAGREE

**Q.** I have read, signed, returned, and understand the applicability to me of the Pierce County Superior Court Administrative Policy #4 Title 11 Guardian ad Litem Code of Conduct and agree to be bound and governed by the Code of Conduct.

AGREE DISAGREE

**R.** I have completed in full, signed and attached the confidential supplement to this application.

AGREE DISAGREE

**Note:** If you disagree for **any** answer above (**J-R**), please explain in full on a separate page and attach it to your application materials.

**S.** Please provide full disclosure of the following:  
(If more space is required use the Addendum to Application, page 6)

**1)** Any felony convictions or any convictions involving theft, dishonesty, or moral turpitude.

**2)** Suspension or revocation of professional certification or license.

**3)** Pending investigation of action for either 1 or 2 above.

I certify that I have thoroughly studied the provisions and requirements of RCW Title 11 and believe I am fully qualified to be appointed as Guardian ad Litem for Guardianships in Pierce County, Washington.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Signing

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Place of Signing

**Please continue to next page.**

## Addendum to Application

Section Letter and number: \_\_\_\_\_

**THIS PORTION OF THE APPLICATION IS CONFIDENTIAL INFORMATION  
AND NOT FOR PUBLIC VIEWING**

Print Full Name (including middle name): \_\_\_\_\_

Maiden Name or Other Names Used: \_\_\_\_\_

Date and State of Birth: \_\_\_\_\_

WA Driver's License Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Contact Number for Court Use Only: \_\_\_\_\_ Fax: \_\_\_\_\_

List all cases with name and cause number for each GAL appointment that resulted in filing a report.

**Please continue to next page.**

List all residences, including address, City, State and length of time you resided at that location, since the age of 18 years of age.

Have you ever posted or filed anything to any social media network pages (e.g. facebook), blogs, e-mail or declarations or other material in court or administrative proceedings that would raise a question whether you are a person who respects and complies with the law and who will at all times act in a manner that promotes public confidence in the integrity and impartiality of the judiciary? If yes, please provide details. YES NO

Please list all social media networks you post to and list user name:

I certify that I have thoroughly studied the provisions and requirements of Title 11 and believe I am fully qualified to be appointed as Guardian ad Litem for Guardianships in Pierce County, Washington.

---

Signature

---

Date of Signing

---

Print Name

---

Place of Signing

**Please continue to next page.**

## **Policy 4: Pierce County Superior Court RCW 11.88 Guardian Ad Litem Code Of Conduct**

All Guardians ad Litem shall fully comply with this Code of Conduct and the requirements of Superior Court GALR.

1. The appointed Guardian ad Litem shall decline the appointment if he/she is not qualified, competent, or able to complete the matter in a timely manner.
2. The Guardian ad Litem shall maintain the ethical principles of his/her own profession in addition to compliance with this Code of Conduct.
3. The Guardian ad Litem shall promptly advise the court of any grounds for disqualification or unavailability to serve.
4. The Guardian ad Litem shall avoid self-dealing or association from which the Guardian ad Litem might directly or indirectly benefit, other than from compensation as a Guardian ad Litem.
5. The Guardian ad Litem shall not guarantee or create the impression that any portion of the investigation will remain confidential, and shall inform all witnesses that the information gathered by the Guardian ad Litem must be reported to the court.
6. All records, including contemporaneously maintained time and expense records, and excluding information that is confidential by law or sealed by court and as further defined by Superior Court Policy, of the Guardian ad Litem shall be made available to the parties and their attorneys for review upon request, without formal discovery request(s) being made. Copies of the records may be made by the parties and their attorneys under circumstances that assure that the file remains complete, organized and intact.
7. Once admitted to the **RCW 11.88** Certified Registry, all Guardians ad Litem shall fully comply with all continuing education requirements established under Pierce County Local Rules and GALR.
8. The Guardian ad Litem shall report to D.S.H.S. and the court, any adult abuse as defined in **RCW 74.34.020(2)**.
9. The Guardian ad Litem shall immediately advise the court if the guardianship case qualifies for a guardian ad litem at public expense. Before significant work is performed or time elapsed the guardian ad litem shall return the case for reassignment.

The undersigned acknowledges receipt of the foregoing, has read the same and GALR, and agrees to be governed by all.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

[Amended effective June 6, 2016]

## CHECKLIST: TITLE 11 GUARDIAN ad LITEM APPLICANTS

Please use this checklist to insure that all of the following documents have been included in your application for submission to the RCW Title 11 Guardian ad Litem Registry.

**Note:** Late or incomplete applications and attachments (except for the certificate of mandatory training) will NOT be accepted for any reason.

- Application (signed original)
- Code of Conduct (signed original)
- WSP Criminal History Record dated 01/01/2020 or after
- Certificate: mandatory training by approved seminar provider

**Note:** This is the only document that will be accepted late. You MUST submit within 5 court days of receipt from the seminar provider.

- Resume

**Attention: Applications must be submitted in one complete original packet.**