

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

NATIONAL URBAN SEARCH AND RESCUE RESPONSE SYSTEM

A Component of the National Response Framework
Emergency Support Function # 9



June 2011

SEARCH TEAM MANAGER POSITION DESCRIPTION

FEMA National US&R Response System
Task Force Position Description
Search Team Manager

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FEMA National US&R Response System

Task Force Position Description

Search Team Manager

Position Specific Requirements:

The Search Team Manager is responsible for managing the search function of the task force and supervising the Canine Search Specialists and Technical Search Specialists. The Search Team Manager reports directly to the Task Force Leader.

Description of Duties:

The Search Team Manager is responsible for:

- Developing and implementing the search component of the Task Force Tactical Action Plan
- Coordinating, managing, and supervising all search and reconnaissance activities
- Participating in the oversight, administrative and operational control of the development, implementation and operational aspects of search component training (Canine Search Specialists, Technical Search Specialists and Search Team Managers)
- Participating in the Canine Search Specialist evaluation process at the task force level
- Providing research and development input at the task force level for the implementation and evaluation of new technologies, equipment, tactics and skills as they pertain to the search component
- Land navigation and site mapping
- Determining search and reconnaissance operational, organizational and logistical needs
- Ensuring that all assigned personnel are kept informed of mission objectives and status changes to include briefings and debriefings
- Preparing performance evaluations for assigned personnel
- Providing situation updates, documenting and maintaining records and reports
- Providing oversight for accountability, maintenance, and minor repairs for all issued/assigned equipment
- Performing additional tasks or duties as assigned

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Task Force Position Description

Search Team Manager

Position Requirements and Criteria:

Individuals who meet the following requirements and criteria will be eligible to become Search Team Managers in the DHS/FEMA National US&R Response System. The intent of these requirements is to select functional managers, capable of effectively managing and supervising the search component, in the urban disaster environment.

Required Training:

The Search Team Manager shall:

1. Meet all Administrative and General Training requirements
2. Complete the FEMA National US&R Response System Technical Search Specialist Course
3. Complete the FEMA National US&R Response System Canine Search Specialist Course
4. Shall have experience in technical or canine search operations to include but not limited to participation in field exercise(s) and SAR deployments or equivalent qualification as determined by the Sponsoring Agency (This requirement does not apply to those members rostered as Search Team Managers prior to July 1, 2008)

Recommended Training:

The Search Team Manager should:

1. Complete the FEMA National US&R Response System Structural Collapse Technician Course
2. Complete the FEMA National US&R Response System Task Force Leaders' Course
3. Complete the FEMA National US&R Response System Planning Team Training Course
4. Complete technical rescue technician-level skill-sets as identified in Appendix A
5. Complete the FEMA National US&R Response System GPS / Land Navigation Technician Course
6. Complete ICS-300 in accordance with the National Standard Curriculum Training Development

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Task Force Position Description

Search Team Manager

7. Meet requirements of NFPA 1006 (2008) Technical Rescuer Level 1 & 2 (Excluding Chapter 1 Administration: Section 1.3.3)
 - a. Chapter 5: Job Performance Requirements
 - b. Chapter 6: Rope Rescue (Level 1 & 2)
 - c. Chapter 7: Confined Space Rescue (Level 1 & 2)
 - d. Chapter 8: Trench Rescue (Level 1 & 2)
 - e. Chapter 10: Vehicle and Machinery Rescue (Level 1 & 2)
 - f. Chapter 11: Surface Water Rescue (Level 1 & 2)
8. Complete a canine emergency field care course
9. Complete the FEMA National US&R Response System Search Planning and Management Course

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