



Pierce County Veterans Advisory Board Retreat

Tuesday, January 22, 2019

12:30pm - 4:30pm

Environmental Services Building Training Room

9850 64th St W, University Place, WA 98467

Intentions

1. Clarify the purpose of our work together
2. Learn more about each other and agree on how we want to work together
3. Identify priority focus area(s) for the next 12-18 months
4. Begin developing action items and assignments for moving those strategies forward
5. Agree on the how we will convey our message and intentions

<i>Time</i>	<i>Topic</i>
12:30	Welcome, Get Lunch & Get Settled
12:40	Brief Introductions Exercise (while eating)
1:00	Review of our Core Purpose
1:20	Priority Focus Areas
1:50	Determine Strategic Intentions <ul style="list-style-type: none"> • Use worksheets to identify specific actions and timeline • Name of initiative • Identify a “lead” who will organize next step(s) and monitor timeline
3:00	Expectations & Roles Board Agreements
3:40	Communication Planning - Message & Intentions
4:10	Action Items & Next Steps
4:25	Closing
4:30	Adjourn

Times listed are intended as guidelines only and may be flexed as appropriate to discussion.



High Level Strategic Focus Worksheet

INTENTION:

TO ADDRESS THIS PROBLEM:

(e.g. cite data from previous presentations that support this)

ACTIONS	WHO IS INVOLVED	OBSTACLES/OPPORTUNITIES/ RESOURCES NEEDED	TIMELINE	OWNER